

# WIGGINTON PARISH COUNCIL

## PARISH COUNCIL MEETING

Held in Wigginton Village Hall

Tuesday 21<sup>st</sup> December 2021 at 8 pm

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### MINUTES

In attendance: Cllr Walker (Chair), Cllr Carr, Cllr O'Sullivan, Cllr Stillwell and County Cllr Symington

Gosia Turczyn – Wigginton Parish Clerk  
One member of the public.

**1. Chairman's Welcome.**

The Chairman welcomed everyone and opened the meeting.

**2. Apologies for absence to be considered by the Council.**

The Council accepted apologies sent by Cllr Axon, Cllr Maisey and Cllr Grammenos.

**3. Declarations of Interest and Dispensations.**


None.

**4. Public Participation.**

1. Member of the public spoke about 21/04243/FUL Demolition of existing house, construction of two-storey replacement dwelling. Amberley Hemp Lane Wigginton Tring Hertfordshire HP23 6HF. The Parish Council voted not to comment on this planning application.
2. A working party consisting of Cllr O'Sullivan, the clerk and a resident will schedule a site meeting with County Cllr Symington and HCC Highways representative to discuss traffic and speeding around the village. Discussion deferred until January 2022.
3. County Cllr Symington will investigate about the speed and volume survey results carried in Wigginton.
4. County Cllr Symington suggested for the Parish Council to create a wish list for traffic and speeding measures to be implemented around the parish.
5. County Cllr Symington reported about Dacorum Local Plan and call for sites. She reported that HCC had put forward a piece of land in Wigginton for consideration.

**5. Hertfordshire Police.**

Not present. PCSO Martin Leadbitter sent an update about crimes that were reported to the Police in Wigginton Parish during November 2021:

  
18.1.22

1. On the evening of 7<sup>th</sup> November 3 offenders were seen to have entered the grounds of AG Evans and walked around the site. However, they have left not causing any damage or removing any items. This crime remains undetected

**6. Minutes of the meeting held on 16 November 2021.**

The minutes of the meeting held on the 16 November 2021 were approved unanimously as being correct and were to be signed by the Chairman.

**7. Wigginton Community Projects.**

1. Update on MUGA – No update.
2. Wigginton Helping Hands – No update.
3. Queen's Green Canopy – The clerk will apply for a grant from HCC to support planting trees to mark Queen's Platinum Jubilee. Discussion deferred until January 2021 meeting.

**8. Warden's Report.**

The warden's report was circulated prior to the meeting. The Council discussed matters and agreed the following action (s):

1. The Chairman will reinstate the dog dispenser posts.

**9. Clerk's report and correspondence.**

1. Village Noticeboards – work in progress.
2. Correspondence regarding parking at Wigginton Bottom – Cllr O'Sullivan distributed letters to residents at Wigginton Bottom asking for <sup>considerate</sup> ~~considerable~~ parking on the day of waste collection.
3. Request to detect metal on premises owned by the Parish Council – The Council objected to detect metal on the Parish Council land.

**10. Parish Grants.**

The grant from St Bartholomew's Church was approved in accordance with s137 (4)(a) of the Local Government Act 1972. The Council resolved unanimously to grant £470 for the maintenance of the churchyard.

**11. Play Area and Sports Field.**

No update.

**12. Parish Council Archives.**

The Document Retention Policy was approved, PROPOSED BY Cllr Walker and SECONDED BY Cllr O'Sullivan. The Clerk will investigate whether the Church can store archives currently held by the Chairman.

**13. Finance.**

1. The bank statement, monthly budget report up to date and bank reconciliation were circulated prior to the meeting and the Council agreed the accounts.
2. A resolution was passed to make the following payments PROPOSED BY Cllr Carr and SECONDED BY Cllr Walker and carried unanimously:

  
18.1.22

BACS presented for payment at the meeting of Wigginton Parish Council held on 21<sup>st</sup> December 2021:

PAYEE	DESCRIPTION	TOTAL: £973.11
Goldleaf Groundcare	Parish mowing Invoice October	£290.23
Village Hall hire	November SO	£15.00
Matthew Carr	Reimbursement for Laptop SSD - Expenditure approved	£41.99
Matthew Carr	Reimbursement for Laptop memory – Expenditure approved	£63.62
Matthew Carr	Reimbursement for Wigginton Ultrafast Website – Expenditure approved	£22.80
Matthew Carr	Reimbursement for Wigginton Ultrafast Leaflets print – Expenditure approved	£84.00
Keith Simkin	Warden Duties – September- December Hours	£330.00
Keith Simkin	Reimbursement for Hazard tape – Invoice	£6.58
Northchurch Parish Council	Playground Inspection Training – Warden	£118.89

3. Ground maintenance contract.

The Council received a quote for £3,565 plus VAT and job specification for ground maintenance from MW Agri Ltd. The quote is for an annual cost paid by Direct Debit over 12 months. The contract will commence in April 2022. It was PROPOSED BY Cllr Walker and SECONDED BY Cllr O’Sullivan and carried unanimously to appoint MW Agri Ltd as a new ground maintenance contractor.

4. Council to approve 2022/23 budget.

The draft budget was sent to members prior to the meeting. The Clerk suggested to raise the Precept up to £17,000 which some members objected to. A discussion took place whether to keep the Precept the same as last year and what projects to budget for. The Council suggested to raise the Precept up to £15,000. Discussion deferred until January 2022.

**14. Planning.**

1. DECISIONS:

- 21/03573/FHA Two story side extension Frith Chesham Road Wigginton Tring Hertfordshire HP23 6HH Refused

18.1.22  
[Signature]



- 21/03637/FHA Two storey side and rear extension, single storey rear and front extensions 28 Cow Roast Tring Road Tring Hertfordshire HP23 5RF  
Granted

## 2. APPLICATIONS:

- 21/04243/FUL Demolition of existing house, construction of two-storey replacement dwelling. Amberley Hemp Lane Wigginton Tring Hertfordshire HP23 6HF No comment
- 21/04170/FUL Proposed two storey rear extension and single storey tiled roof over front porch 11 And 12 Belmers Road Wigginton Tring Hertfordshire HP23 6ER No Support.
- 21/04572/FHA Front extension and alterations to roof to accommodate first floor accommodation.1 Osborne Way Wigginton Tring Hertfordshire HP23 6EN No comment.
- Appeal Received for Planning Application 19/02588/MFA Lilas Wood Wick Road Wigginton Tring Hertfordshire HP23 6HQ For: Material change of use of woodland and agricultural land to a wedding venue, including all chattels, structures, trackway and other materials associated with such use between May to September for 15 events per annum. No comment.

## 15. **Draft Dacorum Local Plan – Marshcroft Garden Suburb.**

No update.

## 16. **Highways and Footpaths.**

1. The Traffic and Speeding working group will schedule site meeting with HCC representatives in January 2022 and report back at the next meeting.

## 17. **Any Other Business.**

None.

Meeting Closed 21:40

*Ann*  
18.1.22